

Two-Day Workshop Managing Conflict and Difficult Conversations

All workshops are held at locations in downtown Toronto.

Waiting List: If the available dates do not fit your schedule, you can have priority for new date offerings by putting your name on a waiting list. Check the box below.

Short Notice Cancellations & Transfers: We suggest you have a replacement participant selected prior to the workshop to avoid transfer or cancellation fees.

Please email the completed registration form to registration@CommonOutlook.com

2018 Registration Form

Time: 8:30 a.m. to 4:30 p.m

Dates:

Jan. 17-18, 2018

Feb. 21-22, 2018

Maximum of 18 participants will be registered in each workshop.

Name _____ Position _____

Company _____

Credit Card Billing Address _____ City _____

Province _____ Postal Code _____

Telephone Number _____ Email _____

My first choice of dates is not available. Please put me on your waiting list and notify me of new dates.

Please tell us about any dietary restrictions or food allergies you have: _____

How did you learn about us? _____

Cost: \$2,100 + HST \$273.00 = \$2,373.00

Fee includes daily lunch, workbook, and all workshop materials.

After the workshop you will receive an electronic version of key tools used in the session, plus a reference card summarizing key concepts. In addition, you will receive tips every 2 weeks for 8 months to reinforce core principles and continue the learning journey.

Payment Options

Please send me a link to pay by credit card.

I enclose my cheque payable to Common Outlook Consulting Inc.

Common Outlook Consulting Workshop Transfer and Cancellation Options: You may transfer or cancel your registration at any time, with no penalty, by providing a replacement participant. (We recommend that you select a possible replacement in advance, in case you are unable to attend your workshop)

Transfer Fees:			Cancellation Fees:		
Length of Notice Provided	Fee	Credit provided to off-set short notice fees	Length of Notice Provided	Refund	Credit provided to off-set short notice penalties
11+ business days	\$50.00		11+ business days	Full less \$50.00 Admin fee	
5-10 business day	\$525.00	\$525.00 (transferable) to any additional program	5-10 business days	\$1050.00	\$525.00 (transferable)
Less than 5 business days	\$1050.00	\$1050.00 (transferable) to any additional program	Less than 5 business days	No Refund	\$1050.00 (transferable)

*The number of days of notice is calculated from the business day following the notification, to the last business day before the workshop.
*Credits can be applied to any Common Outlook Consulting Program (valid for six months).

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